

Reber Stein  
2323 Sawmill Creek Rd.  
Sitka, AK 99835  
(907) 747-3960

August 25, 2009

Garry White, Executive Director  
Sitka Economic Development Association  
329 Harbor Drive, Ste. 212  
Sitka, AK 99835

Hello Garry,

Please accept this letter as my interest and proposal to lease space at the Administration Building of the Sawmill Cove Industrial Park (SCIP). I hope you will see merit in the following plans and forward this to the SCIP Board for their consideration at the next available meeting with your recommendation.

#### SHORT-TERM LEASE PROPOSAL SUMMARY

Title: Audio Workshop  
Location: SCIP Administration Bldg., Room 129  
Requested rent: \$325/mo.  
    Room 129 180sf @ \$1.25 = \$225  
    Room 147 incidental use fee = \$100  
Term: 2 months

#### BACKGROUND

Suitable space is desired for audio recording and production. After an inspection of the Administration Building with Mr. White, the south end of the second floor (S5) appears to provide an appropriate environment with the least amount of mechanical and air handling noise. A lease is requested for a subset of lease area S5, specifically Room 129. Use of Room 129 assumes and requires incidental use of Room 147.

#### USE

Room 129 is required for full-time secure storage and occasional use of audio recording equipment. Use may include the delivery (and removal), configuration and operation of computer equipment, microphones, assorted audio devices, cables and instruments.

Room 147 is not required for full-time use, but is essential for incidental use as circumstances warrant. Incidental may include recording sessions for one or more musicians.

#### TERMS

\$325 per month for two months (Beginning September 20, 2009 and ending November 21, 2009).

#### RESPONSIBLE PARTIES

Reber Stein, 2323 Sawmill Creek Rd., Sitka  
(907) 747-3960

Jay Bradley, 709 Lake St., Sitka  
(907) 738-9042