

LIGHTHOUSE FELLOWSHIP LEASE

Tuesday, September 23, 2008

MEMORANDUM

To: Sawmill Cove Board of Directors
From: Garry White, Director
Subject: Lighthouse Fellowship Short Term Lease

Month to Month Lease

Background

In 2008, Lighthouse Fellowship Church was awarded the Fourth of July Booths from the Sitka Chamber of Commerce. Upon award of the booths, Lighthouse Fellowship took over control and is now owners of the equipment and booths. Lighthouse Fellowship will be operating the booths going forward.

For the past few years the Sitka Chamber of Commerce has been storing the booths and equipment in area known as G-3 of the Stores Building. The lease area was 1,200 SF for a \$0/SF charge.

Rental Considerations

Lighthouse Fellowship is requesting the same month to month lease rate of \$0/SF for 1,200 SF.

Rational for request is as follows:

- Volunteer organization.
- Funds earned at 4th of July booths are put back into next year's event.

Estimated costs associated with operating the Stores Building are address in earlier agenda item.

Lighthouse Fellowship

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Sitka, AK 99835
Phone: 907.747.4903
Pastor's Home 907.747.2963

To Whom It May Concern:

We at Lighthouse Fellowship have taken over organizing the 4th of July Booths for Sitka. Part of that responsibility requires us to store the booth frames, games, power cords and prizes. These items are currently stored out at the Sawmill Cove Industrial park, where they have been stored in years past. We have not found any other alternative storage at this point. Also as a church we run off of a volunteer basis. Everyone, including our pastors are volunteers. What we do and what we accomplish we do it by volunteers. We take any funds we receive and put it back into what we do. This is our reason for requesting a rental fee of \$0.00 a month for the area we are using at the Sawmill Cove industrial park. This contribution would also be a tax write off if you so choose.

Your help in this matter will help us continue to offer the 4th of July Booths again next year and years to come.

Thank you for your consideration,

Pastor Mike and Roxann Ginn

Organization

