



**Sawmill Cove Industrial Park
Board of Directors Meeting
May 22, 2008 – 3:00 PM
SEDA Board Room
329 Harbor Drive Suite 212, Sitka AK 99835**

A. CALL TO ORDER

The Chair called the meeting to order at 3:06 pm.

B. ROLL CALL

Board Members Present: Grant Miller Trevor Harang
Charles Horan Chris Fondell

Absent: Frank Lowell

Others Present: Linda Wilson Bob Loiselles Nancy Davis
Jack Ozment Elisia Lane

City Staff: Jim Dinley Scott Brylinsky Joe Castro

C. REVIEW OF MINUTES – May 6th, 2008 meeting

MOTION: M/S Horan/Fondell moved to approve the minutes from the May 6th, 2008 meeting.

ACTION: Motion PASSED unanimously on a voice vote

D. CORRESPONDENCE & OTHER INFORMATION - NONE

E. CHANGES/ADDITIONS/DELETIONS TO THE AGENDA

1. Item F.1. – Silver Bay Seafoods Purchase and Sale Agreement was deleted from this agenda and moved forward to the next SCIP Board meeting due to the legal documents not being completed.

2. Item H.1. ADDED under Other Business – A report by Joe Castro on the status of TAB related to State fire code discrepancies.

3. Item G.2. – SCIP Strategic Planning Session – moved to after adjournment of the regular meeting.

F. UNFINISHED BUSINESS

1. Silver Bay Seafoods – Purchase and Sale Agreement (postponed)

G. NEW BUSINESS

1. Elisia Lane short term lease

Ms. Lane requested additional time before making any formal agreement due to roof problems discovered with the building in question.

Mr. Horan advised Ms. Lane not to invest in repairs until the Board had an opportunity to see the site and determine if a lease of the property for Ms. Lane's business would meet with Board approval.

Mr. Miller requested that Ms. Lane provide a copy of her business plan and proof of insurance to the Board prior to the next regular meeting.

2. SCIP Strategic Planning Session

H. OTHER BUSINESS

1. Report on status of TAB related to State fire code discrepancies.

Mr. Castro reported that the State Fire Marshall had visited the TAB property and noted several code violations that would have to be addressed ASAP. If the property is not brought up to code the Fire Marshall has the authority to shut TAB down and lock the doors.

I. REPORTS (NONE)

J. ADJOURNMENT

MOTION: M/S Harang/Horan moved to adjourn the regular meeting and continue with the strategic planning session as an informal meeting.

ACTION: Motion **PASSED** unanimously on a voice vote.

The meeting adjourned at 3:17 pm.